



# CLM Fleet Management

## Quality and Environmental Policy

Version 3

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## 1. Purpose

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The purpose of this policy is to outline CLM's commitment to quality (ISO9001) and the environment (ISO14001).

## 2. Scope

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This policy covers CLM Fleet Management and all related Fleet Management processes.

## 3. Quality

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CLM is a specialist fleet management company providing a full portfolio of services to some of the UK's best-known companies to meet their mobility and services delivery requirements.

The management of CLM is committed to developing, implementing and continually improving the effectiveness of their Quality Management System which will be achieved by:

- Providing a framework for setting quality objectives.
- Developing and maintaining the Quality Management System and its objectives to ensure it satisfies applicable requirements.
- Measuring and monitoring the Quality Management System to continually improve its effectiveness.

The Quality Manager is responsible for the implementation and maintenance of the Quality Management System which will be reviewed at least annually by the Senior Management Team to ensure effective communication and review of policy and objectives.

## 4. Environment

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CLM provides vehicle Fleet Management solutions to customers and is committed to providing a safe and healthy workplace for our employees. We recognise that our customers, employees and other stakeholders also share our commitment to best practice in environmental management and governance. CLM's Senior Management Team is committed to the management of our environmental system and the following aspects.

We will:

- Integrate the consideration of environmental concerns and impacts into all our decision making and activities.
- Operate in compliance with all relevant environmental legislation and we will strive to protect the environment by prevention of pollution and implement environmental best practices in all we do.
- Promote environmental awareness among our employees and encourage them to work in an environmentally responsible manner.
- Promote Ultra Low Emission vehicles (ULEV) and environmental procedures with our customers and work with them to update fleet policies to reflect environmental awareness.
- Educate and inform our employees about environmental issues that may affect their work.



- Carry out annual independent Carbon Footprint audits and set annual objectives to reduce our carbon footprint through appropriate recycling, car sharing where possible and use of web conferencing if appropriate.
- Promote efficient use of materials and resources throughout our facility including water, electricity, raw materials and other resources, particularly those that are non-renewable.
- Avoid unnecessary use of hazardous materials and products, seek substitutions where feasible, and take all reasonable steps to protect human health and the environment where such materials must be used, stored and disposed of.
- Communicate our environmental commitment to customers, the public and CLM employees.
- Strive to continually improve our environmental performance and minimise the social impact and damage of activities which will be discussed at Management reviews.

The environmental program described in the Quality and Environmental Manual has been specifically designed to meet the requirements of ISO 14001:2015 and to provide the framework to allow accomplishment of our environmental objectives and goals.

This Policy shall be communicated to and understood by all staff and available to relevant interested parties.

**John Lawrence**

CEO, CLM Fleet Management

20/03/2023